



Committed Partners for Youth Mentor Reference Questionnaire

Applicant's Name: _____

Reference's Name: _____

Relationship to Applicant: _____

Address: _____

City/State/Zip: _____

Phone Number: _____ Fax Number: _____

E-Mail: _____

Committed Partners for Youth was created to help at-risk youth develop self-esteem and hope for their future. Each participant is paired with an adult mentor/role model for one year. The adult and youth pairs spend time together independently as well as participating in group events.

The person named above has applied to become a mentor and has selected you as someone who would be able to give us an evaluation of his or her qualifications.

The success of Committed Partners for Youth programs depends upon its volunteers. Therefore, we would appreciate your honest appraisal of this applicant's capabilities to serve as a mentor to youth. No applicant is selected or rejected on a single rating; supporting statements are obtained from many sources.

Please complete the attached reference form or check one of the boxes below. Send your completed material to CPY at the address listed below. (A return envelope has been provided for your convenience.)

I do not know the applicant well enough to complete this form.

I prefer to write a letter, which is attached. (Your letter must cover all the information requested in this form.)

Thanks for your assistance!



Section 1: Relationship to Applicant

A. Please describe your relationship to the applicant:

I am (or was) the applicant's _____
(Relationship)

I have known the applicant for: _____
(length of time)

B. Have you and the applicant discussed his or her desire to volunteer with Committed Partners for Youth? [] *Extensively* [] *Somewhat* [] *Not at all*

C. What is the best time of the day to reach you if we have any further questions? _____

Section 2: Motivation and Commitment

A. From your knowledge of the applicant, please check the box that best describes how much you feel the applicant has committed him/herself to serving others:

[] Has previously fulfilled commitments involving service to others.

[] Has expressed interest in providing service to others but has participated minimally due to various constraints (family, health, financial, etc.)

[] Has expressed minimal or no interest or involvement in serving others.

B. Please give a specific example describing the applicant's level of commitment to service that explains why you've checked any of the above:

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Enhancing Youth Development Through Mentoring
1840 Willamette St. Suite 100 Eugene OR 97401
541-344-0833 Fax 541-344-3209
www.committedpartners.org



C. Please indicate what you believe is motivating the applicant to become a mentor. Check all that apply:

- | | |
|--|---|
| <input type="checkbox"/> Fulfilling own needs first | <input type="checkbox"/> Being part of the solution |
| <input type="checkbox"/> Executing personal agenda | <input type="checkbox"/> Giving unconditional service to others |
| <input type="checkbox"/> Making a difference in the life of a youth | <input type="checkbox"/> Satisfying internship/school credit requirements |
| <input type="checkbox"/> Looking for ways to heal own past | <input type="checkbox"/> Needing work experience in youth development |
| <input type="checkbox"/> Needing friends and adults to talk to | <input type="checkbox"/> Positive role model for youth |
| <input type="checkbox"/> Looking for greater connection to the community | |

D. Please give a specific example describing the applicant's motivation that explains why you've checked any of the above:

Section 3. Youth Involvement

A. From your knowledge of the applicant, please circle the word that best describes the applicant's abilities with teens/children:

- | | | | | | |
|------------------------------------|--------------------|---------------|-------------|-------------|-------------------|
| 1) Being flexible: | <i>Very Strong</i> | <i>Strong</i> | <i>Fair</i> | <i>Weak</i> | <i>Don't Know</i> |
| 2) Listening without interruption: | <i>Very Strong</i> | <i>Strong</i> | <i>Fair</i> | <i>Weak</i> | <i>Don't Know</i> |
| 3) Setting limits: | <i>Very Strong</i> | <i>Strong</i> | <i>Fair</i> | <i>Weak</i> | <i>Don't Know</i> |
| 4) Expressing empathy: | <i>Very Strong</i> | <i>Strong</i> | <i>Fair</i> | <i>Weak</i> | <i>Don't Know</i> |
| 5) Modeling positive self-esteem: | <i>Very Strong</i> | <i>Strong</i> | <i>Fair</i> | <i>Weak</i> | <i>Don't Know</i> |

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Section 4. Social Sensitivity

A. Mentors are expected to spend time with adults and youth from varying socioeconomic, cultural, religious and educational backgrounds. Keeping this in mind, circle the word that best describes this applicant for each of the following characteristics:

- | | | | | | |
|---|--------------------|---------------|-------------|-------------|-------------------|
| 1) Being flexible: | <i>Very Strong</i> | <i>Strong</i> | <i>Fair</i> | <i>Weak</i> | <i>Don't Know</i> |
| 2) Openness to new ideas: | <i>Very Strong</i> | <i>Strong</i> | <i>Fair</i> | <i>Weak</i> | <i>Don't Know</i> |
| 3) Friendliness: | <i>Very Strong</i> | <i>Strong</i> | <i>Fair</i> | <i>Weak</i> | <i>Don't Know</i> |
| 4) Ability to communicate: | <i>Very Strong</i> | <i>Strong</i> | <i>Fair</i> | <i>Weak</i> | <i>Don't Know</i> |
| 5) Empathy: | <i>Very Strong</i> | <i>Strong</i> | <i>Fair</i> | <i>Weak</i> | <i>Don't Know</i> |
| 6) Genuineness: | <i>Very Strong</i> | <i>Strong</i> | <i>Fair</i> | <i>Weak</i> | <i>Don't Know</i> |
| 7) Academic success/responsible employment: | <i>Very Strong</i> | <i>Strong</i> | <i>Fair</i> | <i>Weak</i> | <i>Don't Know</i> |

Section 5: Additional Comments

A. Please describe any notable abilities, interests, skills, training, or experiences of the applicant that you feel are relevant to Committed Partners for Youth:

B. Please describe any reservations you have or potential weakness you observe in the applicant:

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Section 6. Overall Recommendation

A. Based on your ratings and comments, please check one of the following to summarize your overall recommendation of the applicant:

I recommend the applicant without reservation as an excellent prospect for being a mentor to a youth.

On the whole, I recommend the applicant as a good prospect for being a mentor to a youth.

I have some reservations but I feel he/she has a reasonable chance of success at being a mentor to youth. (Please explain below.)

I have substantial doubts about the applicant's suitability for being a mentor to a youth. (Please explain below.)

Section 7. Confidentiality Statement

Committed Partners for Youth will keep the identity of the source of this reference confidential only if you request that it be confidential. Please indicate below whether you do or do not wish your reference to be revealed to the applicant:

I do not authorize Committed Partners for Youth to identify me as the source of this reference, nor do I authorize Committed Partners for Youth to release a copy of this reference in its entirety to the applicant. I realize that a summary of this reference may be released without my approval.

I authorize Committed Partners for Youth to identify me as the source of this reference, and to release a copy, upon request, to the applicant.

Signature

Date

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Thank you on behalf of our CPY staff, the youth in our program, and our community. Mentoring makes a difference!

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